

## **London Adult Figure Skating Club**

### **Minutes of 2024 AGM, held via Zoom on 26 January 2025**

The AGM commenced at 8:30pm on 26 January 2025. The meeting was chaired by Jane Mackenzie ("JM") and the following members of the London Adult Figure Skating Club ("LAFSC") were also present: Kitty Swanson ("KS"), Ian Swanson ("IS"), Sara Bertie, Nicola McKenzie, Dawn Hannay, Sanja Paic, Jose Cano-Ruiz ("JC"), Cristina Muresan, Hannah Walker and Maria Isola ("MI").

#### **1. Quorum**

It was noted that, under the constitution, quorum for a general meeting was at least six members, including at least three members of the outgoing committee. On the basis that eleven members of the club were present, including six members of the outgoing committee, quorum was satisfied.

#### **2. Approval of minutes of 2023 AGM**

Copies of the minutes of the 2023 AGM had been circulated to members in advance of the AGM.

No questions were raised and a resolution was put to the meeting regarding the approval of these minutes.

##### ***Resolution 1: Approval of minutes of 2023 AGM***

"The minutes of the 2023 AGM shall be approved in the form circulated prior to the 2024 AGM."

The resolution was carried unanimously on a show of hands.

#### **3. Chair's report**

JM presented the following report in her capacity as Chair for the 2024 year:

*"2024 was the club's 10th anniversary year, marking a decade of increasing the opportunities for adult skaters in London and nearby.*

*The club's main focus was producing the Anniversary Gala in the summer, which was a terrific event, raising the most we've ever raised for a charity gala and was hopefully a lot of fun for both the audience and all the skaters who took part. We also ran a seminar at Lee Valley, which included putting together a group programme for the gala.*

*Both events were attended by newcomers as well as long-standing club members.*

*We hoped to run further events, such as a competition, in the second half of the year, but struggled with booking ice on viable dates with a reasonable amount of notice.*

*Club members have once again competed locally, nationally and internationally – well done to everyone!*

*My thanks to all the committee members and event volunteers for all their work during the year and to everyone who gave their time to support adult skating."*

#### **4. Secretary's report**

KS gave the following report in her capacity as Secretary for the 2024 year:

##### "Committee

*The committee for 2024 consisted of the following members: Jane Mackenzie as Chair, Linzi Barber and Nicola McKenzie as Vice Chairs, Kitty Swanson as Secretary, Ian Swanson as Treasurer, Sara Bertie as Membership Secretary and Dawn Hannay as Publicity Officer. I would like to take this opportunity to thank all those who served as members of the committee in 2024.*

##### Administration

*The constitution has largely been working well, but some minor amendments have been proposed to accommodate some changes in British Ice Skating's requirements for affiliated clubs and facility the smooth-running of the club. These will be discussed as a separate agenda item.*

##### Membership

*The club had 38 members in the 2024 year, which is similar to other post-pandemic years. The membership fee was £25.00 for the 2024 year.*

##### Events and 2025 plans

*The club held two on-ice events in 2024, a seminar and a very successful charity gala. We hope to increase the number of on-ice events offered in 2025, subject always to ice and committee availability."*

#### **5. Treasurer's report**

IS gave the following report in his capacity as Treasurer for the 2024 year:

*"The club ends the year having made a small profit of £262.86, so remaining in a good financial position for next year. The gala was a great success, bringing in a total of £1,461.00. The ice costs for the event were £676.50, but the committee decided to give a donation to BHF of £931.00, leading to the event running at a small loss of around £150.00. These figures were agreed based on the cash taken on the day being £931.00 (actually this was miscalculated and we on re-counting it turned out we took £941.00, but the donation still stands). The BHF were very grateful for the donation!*

*The seminar ran at a larger loss of almost £250.00. This is common, as we cannot charge enough for the ticket price to cover the ice hire and coaching, without having too many people on the ice.*

*The excess costs of the two events, as well as the BIS affiliation fee, were covered from the membership fees."*

**6. Certification of the accounts**

JC, who was appointed at the 2023 AGM as the independent member to review the 2024 accounts, confirmed that he had reviewed the 2024 accounts and certified that they were a true and accurate statement of the LAFSC's affairs.

A vote of thanks to JC was recorded.

**7. Approval of the 2024 accounts**

The 2024 accounts for LAFSC were shown on screen to those present.

No questions were raised and a resolution was put to the meeting regarding the approval of these accounts.

***Resolution 2: Approval of 2024 accounts***

"The 2024 accounts shall be approved in the form circulated at the 2024 AGM."

The resolution was carried unanimously on a show of hands.

**8. Approval of amendments to the constitution**

It was noted that amendments had been proposed to the club's constitution to:

- (i) accommodate British Ice Skating's requirement for the club to have a designated safeguarding officer;
- (ii) reduce the number of meetings required by the committee, now that most of the committee's business is able to be conducted virtually;
- (iii) allow cheques to be authorised by two nominated officers of the club (to allow two authorised committee members to authorise payments in a situation where the treasurer is not available or there has been a change of treasurer and the new treasurer is not yet a signatory to the club's bank account); and
- (iv) make minor tidy-ups to the constitution, including an update to reflect the governing body's change of name to British Ice Skating.

These amendments had been circulated to the members of the club in advance of calling the AGM in accordance with the procedure outlined in the constitution and no comments had been received.

A resolution was put to the meeting regarding the approval of these amendments to the constitution.

***Resolution 3: Approval of amendments to constitution***

"The constitution of LAFSC shall be amended in the form circulated in advance of the 2024 AGM."

The resolution was carried unanimously on a show of hands.

**9. Committee elections**

JM noted that the following nominations had been received for the various committee roles:

- (i) Chair – Ian Swanson;
- (ii) Vice Chair – Jane Mackenzie, Dawn Hannay and Cristina Muresan;
- (iii) Secretary – Kitty Swanson;
- (iv) Treasurer – Nicola McKenzie;
- (v) Publicity Officer – Sanja Paic; and
- (vi) Membership Secretary – Sara Bertie.

A resolution was put to the meeting regarding the committee for the 2025 year.

***Resolution 4: Elections to the committee***

"The committee for the 2025 year shall consist of the following eight officers:

- (i) Chair – Ian Swanson;
- (ii) Vice Chair – Jane Mackenzie, Dawn Hannay and Cristina Muresan;
- (iii) Secretary – Kitty Swanson;
- (iv) Treasurer – Nicola McKenzie;
- (v) Publicity Officer – Sanja Paic; and
- (vi) Membership Secretary – Sara Bertie."

The resolution was carried unanimously on a show of hands.

**10. Appointment of member to certify 2025 accounts**

KS noted that a member of LAFSC who was not on the committee was required to be appointed to certify the 2025 accounts at the next AGM. JC explained that he would

not be able to do this again but MI volunteered to fill the role. A resolution was put to the meeting regarding the appointment of MI to this role.

***Resolution 5: Appointment of member to certify the 2025 accounts***

"Maria Isola shall be appointed to certify the 2025 accounts."

The resolution was carried unanimously on a show of hands.

**11. Membership fees**

JM noted that two categories of membership fees would need to be considered for 2025.

It was proposed that the fee for ordinary adult membership should remain at £25.00 and the fee for single event group membership should remain at £50.00.

The matter was discussed and a resolution was put to the meeting regarding the membership fees for the 2025 year.

***Resolution 6: Membership fees***

"For the 2025 calendar year, the fee for ordinary adult membership of LAFSC shall be £25.00.

For specific events during the 2025 calendar year, to be determined by the committee in its sole discretion, the fee for single event group membership of LAFSC shall be £50.00."

The resolution was carried unanimously on a show of hands.

**12. Any other business**

There being no other formal business, JM closed the meeting at 9:10pm.

*Note to members: A few weeks after the meeting, Kitty Swanson resigned as Secretary in favour of Maria Isola, who was able to give more time to the club this year. As Maria Isola had been appointed as the independent member of LAFSC to certify the 2025 accounts, Kitty Swanson agreed to undertake this role.*