

London Adult Figure Skating Club

Minutes of 2019 AGM, held at The Natural History Museum Ice Rink Café, London, SW7 5BD on 7 January 2020

The AGM commenced at 7:30pm on 7 January 2020. The meeting was chaired by Jane Mackenzie ("JM") and the following members of the London Adult Figure Skating Club ("LAFSC") were also present: Kitty Swanson ("KS"), Ian Swanson ("IS"), Sara Bertie, Peter Hambleton, Raywin Knewstubb, Jose Cano-Ruiz ("JC-R") and Patrycja Tomczak.

1. Quorum

It was noted that, under the constitution, quorum for a general meeting was at least six members, including at least three members of the outgoing committee. On the basis that eight members of the club were present, including four members of the outgoing committee, quorum was satisfied.

2. Approval of minutes of 2018 AGM

Copies of the minutes of the 2018 AGM (which were previously made available to members online) were circulated to those present for review.

No questions were raised and a resolution was put to the meeting regarding the approval of these minutes.

Resolution 1: Approval of minutes of 2018 AGM

"The minutes of the 2018 AGM shall be approved in the form circulated at the 2019 AGM."

The resolution was carried unanimously on a show of hands.

3. Chair's report

JM presented the following report in her capacity as Chair for the 2019 year:

"In 2019, the club further developed the range of opportunities offered for adult skaters across the region to learn, compete and perform.

We offered skating seminars to members, including one at a new venue for the club, the Romford ice rink (opening up further opportunities for ice hire in future), exploring figures with Christian Newberry, and one at Alexandra Palace with John Hamer.

We held a competition in August, adding a new category to open the event up to a

wider range of skaters and attracting first-time competitors at various levels. Our thanks go to all the judges and other volunteers who made this possible.

We held a Performance Day in November, a new event format for the club offering skaters a chance to perform programmes and works in progress for a supportive audience and take away video to help improve. This was held in conjunction with a club social skate, mixing ice dances and fun challenges

Finally, the Natural History Museum kindly invited us to take part in their staff launch and to hold an outdoor club patch session in conjunction with our AGM.

Club members have once again competed locally, nationally and internationally and we have cheered their participation and celebrated their successes.

Many thanks to all of the committee members for all their work in making these events happen and to everyone who gave their time over the year to support adult skating."

4. Secretary's report

KS presented the following report in her capacity as Secretary for the 2019 year:

"Committee

The committee for 2019 consisted of the following members: Jane Mackenzie as Chair, Jessica Green as Vice Chair, Kitty Swanson as Secretary, Ian Swanson as Treasurer, Linzi Barber as Membership Secretary and Sara Bertie as Publicity Officer. Four of the members of the 2019 committee are standing for election to the 2020 committee, while the remaining two are standing down due to personal commitments. I would like to take this opportunity to thank all those who served as members of the committee in 2019.

Administration

The constitution has been working well – no amendments have been proposed for approval at this AGM.

Membership

The club had 66 members in the 2019 year, which is similar to the last two years (66 in 2018 and 68 in 2017). Hopefully we can maintain or build on this level of membership through 2020. The membership fee was £20 for the 2019 year.

As noted previously, the number of people following the club's Facebook page is substantial and suggests there is a lot of interest in adult skating – the club should look to continue engaging with this group and hope to build on the foundations laid thus far.

Events and 2020 plans

As has already been outlined, the club held a number of events during 2019. We had reasonable attendance at most events, including our first performance day. We hope

to maintain or increase the number of on-ice events offered in 2020, subject to ice availability."

5. **Treasurer's report**

IS gave the following report in his capacity as Treasurer for the 2019 year:

"The club made a loss on all our events this year, particularly the Performance Day and the Romford seminar. Attendance at the Romford seminar was affected by the fact the date clashed with two other adult skating events, but it was the only date available and the club wanted to start to build a relationship with the rink and coaches at Romford which may be useful for future events.

The Summer Skills competition had the smallest loss of the year, which may demonstrate an enduring interest in this competition format.

Overall, once club membership fees are considered, the club made a small profit for the year (£321.51), although this does include £135 of payments for the NHM patch session, where the costs will feature in the 2020 accounts."

6. **Certification of the accounts**

It was noted that a member of LAFSC who was not on the committee was required to be appointed to certify the 2020 accounts at the next AGM. Nicola Webster had been appointed at the 2018 AGM as the independent member to certify the 2019 accounts but was unfortunately no longer available. JC-R volunteered to fill that role and a resolution was put to the meeting regarding the appointment of JC-R to this role.

Resolution 2: Appointment of member to certify the 2019 accounts

"Jose Cano-Ruiz shall be appointed to certify the 2019 accounts."

The resolution was carried unanimously on a show of hands.

JC-R reviewed the 2019 accounts and certified that they were a true and accurate statement of the LAFSC's affairs. A vote of thanks to JC-R was recorded.

7. **Approval of the 2019 accounts**

Copies of the 2019 accounts for LAFSC were circulated to those present for review.

No questions were raised and a resolution was put to the meeting regarding the approval of these accounts.

Resolution 3: Approval of 2019 accounts

"The 2019 accounts shall be approved in the form circulated at the 2019 AGM."

The resolution was carried unanimously on a show of hands.

8. **Committee elections**

It was noted that the following nominations had been received for the various committee roles:

- (i) Chair – Jane Mackenzie;
- (ii) Vice Chair – Linzi Barber;
- (iii) Secretary – Kitty Swanson;
- (iv) Treasurer – Ian Swanson;
- (v) Publicity Officer – Dawn Hannay; and
- (vi) Membership Secretary – Sara Bertie.

A resolution was put to the meeting regarding the committee for the 2020 year.

Resolution 4: Elections to the committee

"The committee for the 2020 year shall consist of the following six officers:

- (i) Chair – Jane Mackenzie;
- (ii) Vice Chair – Linzi Barber;
- (iii) Secretary – Kitty Swanson;
- (iv) Treasurer – Ian Swanson;
- (v) Publicity Officer – Dawn Hannay; and
- (vi) Membership Secretary – Sara Bertie."

The resolution was carried unanimously on a show of hands.

9. **Appointment of member to certify 2020 accounts**

It was noted that a member of LAFSC who was not on the committee was required to be appointed to certify the 2020 accounts at the next AGM. JC-R volunteered to fill that role and a resolution was put to the meeting regarding the appointment of JC-R to this role.

Resolution 5: Appointment of member to certify the 2020 accounts

"Jose Cano-Ruiz shall be appointed to certify the 2020 accounts."

The resolution was carried unanimously on a show of hands.

10. **Membership fees**

It was noted that two categories of membership fees would need to be considered for 2020, as a result of the introduction of single event group membership in January 2017.

It was proposed that the fee for both categories of membership should be kept the same as for the 2019 year.

The matter was discussed and a resolution was put to the meeting regarding the membership fees for the 2020 year.

Resolution 6: Membership fees

"For the 2020 calendar year, the fee for ordinary adult membership of LAFSC shall be £20.00.

For specific events during the 2020 calendar year, to be determined by the committee in its sole discretion, the fee for single event group membership of LAFSC shall be £40.00."

The resolution was carried unanimously on a show of hands.

11. **Any other business**

The members discussed a series of surveys to explore what previous and potential members want from their membership of the club, since membership numbers have been stable for a few years.

Publicity options including posters at rinks and profiling members on social media (with their consent) were also discussed.

It was also agreed that the committee would explore options for club kit again.

There being no other formal business, JM closed the meeting at 8:10pm.