

London Adult Figure Skating Club

Minutes of 2017 AGM, held at The Hereford Arms, 127 Gloucester Road, London, SW7 4TE on 3 January 2018

The AGM commenced at 8:00pm on 3 January 2018. The meeting was chaired by Jane Mackenzie ("JM") and the following members of the London Adult Figure Skating Club ("LAFSC") were also present: Kitty Swanson ("KS"), Ian Swanson ("IS"), Sara Bertie ("SB"), Linzi Barber ("LB"), Francis Fuchs ("FF"), Nicola Webster ("NW") and Jessica Green ("JG").

1. Quorum

It was noted that, under the constitution, quorum for a general meeting was at least six members, including at least three members of the outgoing committee. On the basis that eight members of the club were present, including four members of the outgoing committee, quorum was satisfied.

2. Approval of minutes of 2016 AGM

Copies of the minutes of the 2016 AGM (which were previously made available to members online) were circulated to those present for review.

No questions were raised and a resolution was put to the meeting regarding the approval of these minutes.

Resolution 1: Approval of minutes of 2016 AGM

"The minutes of the 2016 AGM shall be approved in the form circulated at the 2017 AGM."

The resolution was carried unanimously on a show of hands.

3. Chair's report

Sam Jenkins ("SJ"), outgoing Chair of the club, had sent her apologies along with the following report, which was circulated to those present for review:

"The very first part of the year was spent organising membership renewals for which a massive thank you goes to Jane for all her hard work in her role as Membership Secretary.

Sunday 12th March 2017 saw the London Adult Figure Skating Club's first Gala in aid of St Mungo's. A fantastic line up of skaters performed including a number of solo performances, with 3 duets and 1 quartet! A huge thank you to all the skaters, volunteers and the supportive spectators for making the 2017 Gala a success. We raised just over £400 for St Mungo's!

The second event of the year took place on Sunday 4th June. The Summer Skills Competition saw over 30 adult skaters compete at Lee Valley Ice Rink. The competition was very well received and we had a number of skaters take part again in the exhibition category which again demonstrated the popularity of this category.

On 19th August the club ran an on ice seminar at Alexandra Palace Ice Rink. The seminar was run by John Hamer, three time British Champion and now a coach at Alexandra Palace ice rink. The seminar covered edges, steps and turns as well as spins and jump preparation. The seminar was well received by all those who attended.

Although we would have liked to run an Autumn competition this proved impossible due to the inability to secure any ice time either at Lee Valley or Alexandra Palace.

The final event of the year was the invitation to take part in the official opening of the Natural History Museum (NHM) Ice Rink which took place on 25th October. The NHM have offered the LAFSC a patch session on 3rd January 2018 at 9pm. At the time of writing there had been 17 sign ups for this event.

As Jane has decided she would like to resume as Chair having taken time off I have decided to step down to enable her to do this and run unopposed in the election. Thank you for having me as Chair and I wish the LAFSC every success in the future."

JM proposed a vote of thanks to SJ, which was agreed unanimously.

4. Secretary's report

KS gave the following report in her capacity as Secretary for the 2017 year:

"Committee

The committee for 2017 consisted of the following members: Sam Jenkins as Chair, Kitty Swanson as Secretary, Ian Swanson as Treasurer, Jane Mackenzie as Membership Secretary and Sara Bertie as Publicity Officer. Kitty, Ian, Jane and Sara are all standing for election to the 2018 committee. I would like to take this opportunity to thank all those who served as members of the committee in 2017.

Administration

The constitution has been working well – no amendments have been proposed for approval at this AGM.

Membership

The club had 68 members in the 2017 year, which is another increase (from 65 members in 2016). Hopefully we can continue to build on this through 2018. The membership fee was £20 for the 2017 year.

As noted previously, the number of people following the club's Facebook page is substantial and suggests there is a lot of interest in adult skating – the club should

look to continue engaging with this group and hope to build on the foundations laid over the first three years of its existence.

Events and 2017 plans

As has already been outlined, the club held a number of events during 2017. We had good attendance at all events, including the first gala. We hope to increase the number of on-ice events offered in 2018, subject to ice availability."

5. **Treasurer's report**

IS gave the following report in his capacity as Treasurer for the 2017 year:

"The club ends the year with a higher profit than usual. This is in part due to our inability to hold a second competition, which usually run at a loss. The second competition was hindered by ice availability, with a number of London rinks closed for refurbishment, and those which remained having low ice availability.

We also saw a high number of memberships, helped by the gala and the unfortunate cancellation of the Guilford skating competition shortly before our Summer Skills event, which increased participation after we offered the chance to perform in the exhibition category.

There are also two outstanding debts from the previous year:

- Ice hire for the Summer Skills competition at Lee Valley has not yet been invoiced by the rink. We have contacted the rink a couple of times to try to confirm the exact amount but have not yet had any success --- but it seems likely that they will realise that we need to pay during their end-of-year reconciliation. Based on previous competitions, I am reserving £400 to cover the ice costs.*
- The NISA affiliation fee was due at the end of September. Due to the timescales and availability of cheque books and signatories (complicated by the Lee Valley ice payment), this was paid by personal bank transfer rather than directly from the club account. This fee came to £234 (£210 for affiliation, and a further £24 to cover our non-NISA members). This will be paid back early in the new financial year.*

Allowing for these two outstanding items, the club made a profit of almost £1500. This puts us in a good position to consider more financially risky events, such as seminars."

6. **Certification of the accounts**

Helen Watson ("HW"), who was appointed at the 2016 AGM as the independent member to review the 2017 accounts, was not present at the meeting but confirmed by email that she had reviewed the 2017 accounts and certified that they were a true and accurate statement of the LAFSC's affairs.

7. **Approval of the 2017 accounts**

Copies of the 2017 accounts for LAFSC were circulated to those present for review.

No questions were raised and a resolution was put to the meeting regarding the approval of these accounts.

Resolution 2: Approval of 2017 accounts

"The 2017 accounts shall be approved in the form circulated at the 2017 AGM."

The resolution was carried unanimously on a show of hands.

8. Committee elections

KS noted that the following nominations had been received for the various committee roles:

- (i) Chair – Jane Mackenzie;
- (ii) Vice Chair – Jessica Green;
- (iii) Secretary – Kitty Swanson;
- (iv) Treasurer – Ian Swanson;
- (v) Publicity Officer – Sara Bertie; and
- (vi) Membership Secretary – Linzi Barber.

A resolution was put to the meeting regarding the committee for the 2018 year.

Resolution 3: Elections to the committee

"The committee for the 2018 year shall consist of the following six officers:

- (i) Chair – Jane Mackenzie;
- (ii) Vice Chair – Jessica Green;
- (iii) Secretary – Kitty Swanson;
- (iv) Treasurer – Ian Swanson;
- (v) Publicity Officer – Sara Bertie; and
- (vi) Membership Secretary – Linzi Barber."

The resolution was carried unanimously on a show of hands.

9. Appointment of member to certify 2018 accounts

KS noted that a member of LAFSC who was not on the committee was required to be appointed to certify the 2018 accounts at the next AGM and that HW had volunteered to fill that role again. A resolution was put to the meeting regarding the appointment of HW to this role.

Resolution 4: Appointment of member to certify the 2018 accounts

"Helen Watson shall be appointed to certify the 2018 accounts."

The resolution was carried unanimously on a show of hands.

10. **Membership fees**

KS noted that two categories of membership fees would need to be considered for 2018, as a result of the introduction of single event group membership following approval of the proposed amendments to the constitution.

KS proposed that the ordinary adult membership fee for the 2018 year should be £20.00, since that had seemed to work for the 2014-2017 years. It was noted that single event group membership had not been utilised during the 2017 year but suggested that the fee for this category of membership should also be kept the same as for the 2017 year.

The matter was discussed and a resolution was put to the meeting regarding the membership fees for the 2018 year.

Resolution 5: Membership fees

"For the 2018 calendar year, the fee for ordinary adult membership of LAFSC shall be £20.00.

For specific events during the 2018 calendar year, to be determined by the committee in its sole discretion, the fee for single event group membership of LAFSC shall be £40.00."

The resolution was carried unanimously on a show of hands.

11. **Any other business**

There being no other formal business, JM closed the meeting at 8:30pm.